

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**November 5, 2013**

Selectmen Present: Betsy Hardwick, Scott Carbee and Abigail Arnold

Staff Present: Town Administrator Michael Branley

Also present: Tom Anderson, Ben and Robyn Haubrich.

**CALL TO ORDER:** Betsy called the meeting to order at 5:00 p.m.

**Items to Sign**

1. Supplemental Tax Warrant Map 1 Lot 11
2. Notice of Intent to Cut Map 6 Lot 2

**New Business**

Betsy asked permission from the Board on behalf of the Conservation Commission to accept a donation for \$100.00 from Hampshire 100. The Board agreed to allow the Conservation Commission to accept the donation.

**Old Business**

Scott gave the Board an update on the electrical for the time clock for the Town Office outside lights. He said there has been an override switch installed. Scott said he would also like to see a junction box at the all purpose court for use when the ice skating rink is created and the Board agreed.

**Administrative Update**

Mike stated that a discharge permit is not needed at the Library and he said he has been calling Adrian Pinney to ask him to complete all of the inside work. Scott said he would try to call him also. Mike said the outside work has been discussed with Rick Miller and Josh Stewart but he has not gotten any estimates from them yet. The Board agreed to move forward with whomever Mike feels can get the job done quickly at the best price.

Mike stated Landscaping and Auditing services are due to have Request for Proposals posted and he has prepared the requests. The Board agreed to have him post them.

Mike asked the Board agreed they would like to do payables next week and come in to sign the manifest on Tuesday.

Mike said he asked Larry Kullgren to look at the three alarm proposals with him and they will be doing that soon with a recommendation hopefully by the next regular meeting. There was discussion on upgrading the system.

Betsy asked what was on the agenda for the meeting of November 18, Mike answered Polly Freese asked to come in to talk to the Board and Kevin Holdredge also may want to come in on the 18<sup>th</sup> to talk about emergency maps that need to be updated and touch base about the Police Department generator. Mike said this meeting will also have the overall budget presentation and Gary to discuss his budget.

Mike said Elaine has two companies she is looking at for software that would like to do a presentation on a non-meeting night. Mike suggested November 21<sup>st</sup> at 4:00 and the Board agreed.

**NEXT BOARD OF SELECTMEN MEETING:** November 18<sup>th</sup> at 6:30 p.m.

**ADJOURNMENT:** Betsy adjourned the meeting at 5:20 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on November 25, 2013

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott S. Carbee

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Selectperson Abigail Arnold